



## **ORGANISERS PACK**

### **RULES FOR ORGANIZERS OF SADF SANCTIONED EVENTS**

#### **A. COMPETITION SANCTION**

##### **1. REGISTRATION OF TITLE:**

Competition Organizers may apply for SADF Sanction by registering the Title of their Event(s) with the Foundation. Organizers are advised that the words, "South African", "African", "National", "World", and "Championship", or other words of similar import, may not be used to identify the title of the event, or any parts associated with the event, without the express written consent of the Foundation.

##### **2. COMPETITION APPLICATION:**

Organizers shall apply to the Foundation for sanction of competitions using the official application form which can be obtained from the Chief Operations Officer. For each application, the Organizer(s) of a competition must complete the application in accordance with the directions stated on the application form, attaching to it as necessary all requested and required information. The Organizer(s) of the competition must sign the application form where indicated, and submit the completed application together with the appropriate application fee to the Chief Operations Officer. If an Organizer is a corporation, the application must also be accompanied by a certified copy of the resolution of the Board of Directors that authorizes the execution of the application.

Applications for new competitions may only be considered once every three years. Acceptance of new competitions to the SADF Calendar will be determined at the Annual General Meeting of the SADF.

##### **3. COMPETITION SANCTION:**

A competition organizer may apply to the Foundation for sanction of the following: 1) the proposed name of the event, 2) the proposed location (city) of the event, 3) the proposed date of the event. The date of the event shall correspond to a certain day/date within the desired month that can be determined for future years using a clearly defined formula. If an organizer wishes to change any of the above, then they may do so only after applying in writing to and receiving permission from the SADF.

- 3.1. SADF's competition organizers are not allowed to accept sanction or recognition from any other organization unless approval is given by the SADF.
- 3.2. Events that do not have SADF sanction and are run immediately before or after a sanctioned SADF event in the same location will be considered part of the recognized SADF event and must also comply with this rule unless approval is given by the SADF.
- 3.3. Permanent date changes may not be considered, except at SADF meetings.
- 3.4. Permanent location changes may be considered only when the organizer can provide substantial justification for a location change, and may not be reconsidered for a minimum five-year period if and when granted for any SADF sanctioned event.  
At the discretion of the SADF, organizers will not be required to apply for a change of location provided their sanctioned event remains in the same metropolitan area as their approved location.

##### **4. COMPETITION SANCTION FEE - NEW EVENTS:**

If an Organizer is new - that is, a first time organizer of a particular competition that is applying for (and is ultimately granted) sanction by the Foundation - or if the competition is applying for (and is ultimately granted) sanction by the Foundation for the very first time in the history of the competition, then together with the application for recognition, shall pay a first-time sanction fee in the amount of R 2 000.00, ten percent (10%) of which shall in all events be non-refundable, if application is denied.

## **5. COMPETITION ANNUAL SANCTION FEE:**

Championships already sanctioned by the SADF must pay an annual sanction fee of R1500.00, and Competitions already sanctioned by the SADF must pay an annual sanction fee of R 1000.00, when application is made. Events will not appear on SADF Annual-Calendar unless the application has been made in writing and the appropriate sanction fee paid.

- 5.1. Events may not be printed (even if the annual sanction fee has been paid) in the calendar until their dates and locations have been cleared by the Competitive Dance Committee, or approved by the SADF.
- 5.2. Any organizer failing to run an event after reserving dates with the Foundation, and failing to cancel those dates with the Foundation, will forfeit all rights to priority of dates for future events.
- 5.3. Application for a Competition or Championship, whose sanction has lapsed for a minimum of three years, shall be considered a new competition and must fulfil the conditions required for a new competition.

## **6. COMPETITION MILEAGE AND TIME CONSTRAINTS:**

No Competition may be granted SADF sanction unless it complies with the following:-

- 6.1. The event is at least 21 days (or 3 weekends) from the date of any other existing SADF event. If the event is on the same weekend as an existing SADF sanctioned Championship, then the two events are at least nine hundred kilometres apart.
- 6.2. The distance calculations for mileage requirements shall be determined by using the "quickest" route given by software.
- 6.3. All SADF sanctioned events that received their approved date formula and location prior to the any new application of sanctioning, shall remain approved even if they do not comply with the nine-hundred kilometre requirement stipulated here above. However, all future approvals for new events, one-year date or location changes, or permanent date or location changes must at that point comply.

## **7. COMPETITION SPECIAL DISPENSATION:**

In the event a conflict is deemed to exist due to no fault of the Organizer, who may be forced to change his date due to hotel problems, etc., the Competitive Dance Committee has the right to give "Special Dispensation" for such date changes if it is felt that an unreasonable hardship would result to the given competition, to the competition's organizer or organizers, to its spectators, or to any of its other participants, Organizers requesting special dispensation should notify the SADF in writing.

## **8. COMPETITION APPLICATION CRITERIA:**

- 8.1. The Organizer or Organizers may apply for sanction of a competition as early as three (3) years prior to the proposed start date of the event. Existing organizers who have not satisfied all outstanding debts incurred at either their own competition, or any other SADF sanctioned event, will not be eligible for SADF sanction, and may also forfeit SADF sanction of their own event(s).
- 8.2. Although the Competitive Dance Committee shall have the absolute discretion in a given instance or in all instances to require as a condition of the Foundation's granting sanction that an Organizer supply information that is in addition to that required by these rules or specified on the application form, each organizer (and if an organizer is a corporation, then the corporation as an entity and also each individual principal of the corporation) must supply the following information as part of the application for recognition.
- 8.3. A resume that indicates the person's experience and background in the field of dance, including, but not limited to, involvement with any past, present, or future dance competitions, whether or not sanctioned by the Foundation; and
- 8.4. A certified and current financial statement; (Organizers of a Competition or Championship currently sanctioned by the SADF do not need to submit an annual financial statement when they submit their annual application for that event.) and
- 8.5. All Organizers as well as the individual principals of corporate Organizers must make the following representations:
  - \* That the given individual has not at any time within the eight (8) years immediately preceding the date of the application been convicted of any violation of State law, which conviction imposed a fine in excess of R 2000, or a sentence of incarceration, irrespective of suspension, in excess of one (1) month.
  - \* That the given individual has not at any time within the eight (8) years immediately preceding the date of the application been subject to a civil judgment for fraud;
  - \* That the given individual has not at any time within the eight (8) years immediately preceding the date of the application been subject to a civil judgment in excess of R 5000 which remained of record for more than

thirty (30) days, and is not now subject to a civil judgment in excess of 10 000 which has been of record for at least thirty (30) days.

- \* That the given Organizer has a net worth of at least R 100,000, and is not now, and has not been at any time during the eight (8) years immediately preceding the date of the application, insolvent by reason of inability to pay debts as they mature, or adjudicated bankrupt, or subject to a petition in bankruptcy, reorganization or similar proceeding under the bankruptcy laws of the South Africa, or subject to the decision of a receiver, permanent or temporary, appointed for his, her or its business, assets or property;
- \* That the title of the competition does not infringe on any common law, state registered, or federally registered trademark held by any person, entity, business, association, or organization;
- \* That to the best of the given person's knowledge the competition will not conflict with another SADF registered event per SADF Rules.
- \* That the organization of the competition does not violate any contractual agreements the applicant may have with third parties.

8.6. The failure of the application to contain all of the information required by these rules, by the application form, or by the Competitive Dance Committee; the submission of false information in an application; the failure of an Organizer or principal of a corporate Organizer to make any of the representations required by these rules, by the application form, or by the Competitive Dance Committee; or the making of a misrepresentation in an application shall in each instance constitute sufficient grounds for rejection of the application and the refusal of the Foundation to grant sanction to the competition. Provided, however, that for good cause shown, as judged in the absolute discretion of the Competitive Dance Committee, and based on the first, second, fourth, and seventh criteria or factors (listed below) all favouring sanction, the Competitive Dance Committee may excuse any such deficiency in an application.

8.7. Upon timely receipt of a completed application, the Competitive Dance Committee shall evaluate the application in conjunction with the following criteria or factors, and shall either grant or refuse to grant sanction in accordance with such evaluation:

- \* the business experience of the Organizer;
- \* the dance experience of the Organizer;
- \* the financial means of the Organizer;
- \* the reputation of the Organizer;
- \* whether the Organizer is a Member Organization or a Member of a Member Organization;
- \* the history of the given competition;
- \* whether granting sanction will further or obstruct the goals of the Foundation; and
- \* whether denying sanction will further or obstruct the goals of the Foundation

8.8.. In the course of the evaluation, the Competitive Dance Committee reserves the right, but shall have no obligation, to require clarification of any information contained in the application, to require information in addition to that contained in the application, to require representations in addition to those made in the application, and to investigate or otherwise verify the information contained or representations made in the application.

8.9. In granting sanction, the Competitive Dance Committee may in its absolute discretion qualify such sanction on the satisfaction of certain conditions, including, but not limited to, the Organizer's supplying additional information, the Organizer's making additional representations, or the Organizer's establishing an escrow account, as directed by the Competitive Dance Committee, to administer the finances of the given competition.

8.10. A decision of the Competitive Dance Committee to deny sanction may be appealed by the Organizer(s) of the competition to the Board of the Foundation. Such an appeal shall be made by written notice from the Organizer(s) to the Competitive Dance, which notice must set forth all the reasons why the Organizer(s) feel that sanction should be granted. The Board of SADF shall review both the application and the notice of appeal, and shall determine, based upon the rules and regulations of the Foundation, whether or not to grant sanction, which determination shall in all events be final.

## **9. PROVISIONAL SANCTION**

9.1. The granting of "Provisional Sanction" by the Foundation obligates the organizer to adhere to the SADF Rules and Regulations described herein. The organizer may specify additional rules for his event at his discretion, provided they do not conflict with SADF rules. Non-sanctioned competitions and other activities held in association with SADF sanctioned competitions shall be conducted in such a manner as not to conflict with SADF Rules and Regulations.

9.2. Upon the granting of "Provisional Sanction" by the Foundation, the organizer will receive notification of the provisional sanction along with an organizers packet from the Competitive Dance Committee. Upon the granting of "Provisional Sanction", the competition will be listed in each edition of the SADF Annual-Calendar, indicating its sanctioned status. Only SADF sanctioned events are to be listed in the SADF Annual -Calendar.

## **10. CHAMPIONSHIP STATUS**

### **CRITERIA:**

The following criteria will be referred to by the Competitive Dance Committee when considering applications for Championship Status:

Final SADF recognition and approval of a Competition for a minimum of three years.

#### **10.1. AWARD DECISION:**

The awarding of Championship Status is subject to review by the Competitive Dance Committee, whose decision shall be based upon current criteria set forth by the SADF. No organizer requests for Championship Status will be awarded during the January period.

#### **10.2. CLOSED CHAMPIONSHIP:**

Member Organizations of the Foundation may apply immediately for Championship Status of their own annual organizational "Closed Championship". Such Championships must be limited to members of that organization. Competition Organizers who wish to hold any other "Closed Championship" must apply in writing to the Competitive Dance Committee for approval. No "Open" competitions may be entitled or advertised as a "Championship" without express permission of the SADF. Full member organizations who wish to run their own closed organizational events may only advertise to their own members.

### **SANCTION - PROVISIONAL AND FINAL:**

All SADF sanction of events shall, in the first instance, be granted on a PROVISIONAL basis. Provided that all the SADF Rules enumerated herein are complied with, and that the SADF Observer's Report substantiates the event was satisfactorily conducted, then (and only then) will FINAL sanction be awarded. Failure to comply with SADF Rules for a sanctioned event may result in the withholding of Final Sanction. This sanction is awarded to the Organizer making application and is not transferrable without permission from the SADF.

Championships that fail to submit a copy of the program and scrutineering sheets to the Competitive Dance Committee within the required 10 day period shall not receive final sanction and may be subject to loss of championship status.

#### **10.4. RE-ACCREDITATION:**

Each SADF sanctioned championship shall be re-evaluated biennially for continued accreditation as a championship.

#### **10.5. TRANSFER OF OWNERSHIP:**

When a Championship changes ownership the "championship" classification does not automatically accompany this transference of ownership. However, the new owner of the SADF registered event may apply to the SADF Competitive Dance Committee for continued status of this event as a "championship".

#### **10.6. CHAMPIONSHIP TITLES:**

Championship Titles are restricted to use by the Organizer making application and are not transferable without permission from the SADF. If for any reason a championship is not run, championship status will be revoked. If the event is run the following year and complies with the criteria for a championship, then the championship status will be reinstated.

## **11. PROVINCIAL LIMITATIONS**

New applications for SADF registered events will not be accepted for any states where there are already ten or more SADF registered events in the calendar year.

## **B. SELECTION OF OFFICIALS**

### **12. REQUIRED NUMBER OF JUDGES AND SCRUTINEERS**

12.1. The organizer shall invite Judges and Scrutineers from the SADF Roster supplied to organizers by the Foundation. For a Non-Championship competition event, at least three (3) judges shall officiate. However, should the first place prize money offered for a Non-Championship professional event be Three Thousand (R3,000) or more, then five (5) judges must officiate.

12.2. At all sanctioned events at least one qualified Chairman of Judges must officiate.

12.3. In all Professional and Amateur Championship Events, a minimum of five (5) Judges shall officiate.

- 12.4. In all Open multiple dance Pro/Am Championship Events, a minimum of five (5) Judges shall officiate.
- 12.5. At all sanctioned events at least one qualified Scrutineer must officiate. Competition and Championship events with an average of 500 entries per day during the event, must employ at least two (2) qualified scrutineers.
- 12.6. The maximum amount of time a scrutineer should work per day must be limited to hours unless specific arrangements have been made with the organizer.
- 12.7. The SADF recommends that organizers have their attorneys place a penalty clause in their contracts with SADF registered officials and other professionals, specifying that a monetary penalty will be imposed on officials and demonstrators who cancel their contracts without good cause within a specified period of time.
- 12.8. It is recommended that two Chairmen be employed at competitions with over 4,000 entries or that extend over a period of four or more days.

### **13. RULES FOR EVENTS USING SOFTWARE.**

- 13.1. The maximum number of hours per day per scrutineer shall be ten with not more than five hours per session.
- 13.2. The following circumstances shall require a minimum of two computers and two scrutineers:
  - \* Split floors with more than three judges per floor.
  - \* Multiple dance events with quarter or semi-finals danced back-to-back, with large entries using nine or more judges, (i.e. novice, pre-champ, etc.); or where major multi- dance events, (i.e. professional or amateur championships) with quarter or semi-final rounds danced alternately.
  - \* Occasions when the daily schedule exceeds a twelve hour span.
- 13.3. When a single scrutineer is engaged for an event using software there must be a back-up scrutineer (may be chairman, judge or organizer) and back-up computer available. A single scrutineer shall not be required to fill in checks for prize money.
- 13.4. The scrutineers shall have blank scrutineer sheets on hand should any unanticipated disasters occur.

### **14. JUDGE'S QUALIFICATIONS:**

Organizers must select Judges who are listed on the Current Roster of SADF. All Judges must be Certified and Qualified in the categories they are to judge, per the classification of judges shown in the SADF Roster of Officials supplied to the organizer.

### **15. CHAIRMAN OF JUDGES QUALIFICATIONS:**

The Chairman of Judges for both Non-Championship and Championship Events must be a resident of the South Africa, must appear on the current SADF roster, and must hold a full Membership qualification or higher in all categories included in the event. If possible, the Chairman should be a non-voting Chairman. For a Championship, the Chairman must also hold a Scrutineering Certificate. The Scrutineer may not serve as a Chairman of Judges and may only serve as a substitute judge, if so qualified.

### **16. APPROVAL OF OFFICIALS:**

The proposed list of officials, including the Chairman of Judges, Panel of Judges, Scrutineers, Registrars, Compeers, and Music Directors must be submitted to the Competitive Dance Committee for final approval at least Sixty (60) days prior to the competition. Once the list has been approved by the Foundation, no additions or changes to the Officials List may be made without SADF approval. If, for any unforeseen reason on the night of the event, any of the officials listed are unable to officiate, a substitute may be appointed for the competitions subject to the approval of the SADF Observer and a proper announcement made before the affected competition, If it is impossible to find a substitute, the remaining Officials shall act and a written explanation of the incident shall be sent by the organizer to the Competitive Dance Committee within ten (10) days. It is recommended that Judges and scrutineers should not be overworked at any Competition or Championship, and that organizers must be responsible for allowing suitable rest periods between judging sessions and scrutineering sessions. Judges may be permitted to be seated during Pro/Am events. Organizers must hire sufficient judges, Compeers and scrutineers in accordance with the volume of competitive events.

## **17. ANNOUNCEMENT OF ADJUDICATORS AND OFFICIALS:**

The organizer shall announce, at least fourteen (14) days prior to the event, the final list of Judges and Officials who will officiate.

## **C. PRELIMINARY REQUIREMENTS**

### **18. ADMISSION FEES:**

The Organizer of an SADF sanctioned "Open" Championship or Competition may not restrict it to package holders only and must offer alternative admissions and specify the fees in advance.

### **19. MAILING LISTS:**

Mailing lists of SADF registrants are the sole property of the SADF. These lists may be distributed by the SADF Registrar to member organizations and competition organizers with the restriction that this information may only be used in the promotion of their own SADF event(s). SADF mailing lists may not be used by member organizations and/or competition organizers for any other purpose, and may not be sold or traded in any way.

## **20. PUBLISHED STATEMENTS**

20.1. All promotional material, ads, entry blanks and the program of events must show under the title the words, "Sanctioned by South African Dance Foundation", or "Provisional Sanction Granted by South African Dance Foundation", as applicable. An SADF sanctioned Competition or Championship shall not accept or advertise the sanction or implied sanction, or any suggested liaison of any other dance organization not affiliated with the SADF without the prior approval of the Competitive Dance Committee.

20.2. All Entry Forms and Programs must include the following text:

- \* "No responsibility for loss or theft of articles left in Changing Rooms, Ballrooms/Auditoriums/Halls or Hotel Rooms can be accepted by the Organizer, or by the South African Dance Foundation, and neither can they be held liable for injury sustained by persons attending this event. Everyone attending does so at his or her own risk".
- \* "All persons attending this event, whether as spectators, competitors, officials, or guests of the organizer, shall be bound by the South African Dance Foundation Rules, and by participating in this event automatically become obligated to adhere to them."

## **21. SPECIFICATION OF EVENTS:**

21.1. In his promotional material, the organizer must include a full list of categories and divisions offered, dances, dress requirements, and any additional rules he may wish to stipulate. The organizer may introduce further subdivisions in the various categories. The Competition Organizer has the responsibility to inform all competitors of the rules under which their competitions will be conducted. Syllabus and/or Costuming requirements must be spelled out correctly and completely on the appropriate entry forms. When syllabus competitions are held the organizer must use the following: (1) for International Style competitions - any or all of the approved International Style syllabi of member organizations of the SADF, (2) for South African Style Bronze competitions - the South African Style Silver and above competitions - any or all of the approved South African Style Syllabi of member organizations of the SADF and/or the official SADF South African Style Syllabus. Any national championship title that is limited to restricted syllabi must allow approved syllabi of all member organizations as well as the official SADF syllabus. The Competition Organizer must also notate this information correctly in the appropriate entry forms.

21.2. Information as to how infractions of syllabus and/or costuming requirements will be penalized must be included in writing in the organizer's promotional material and/or entry forms.

21.3. Where an organizer offers prize money and/or scholarships at their event, full details of any and all restrictions pertaining to those prizes and/or scholarships must be spelled out in the primary information packets. Any potential reduction or non-payment in advertised awards due to participation levels not being met must also be clearly stipulated in the primary advertising.

## **22. PRIZE MONEY:**

It is mandatory that in all events where cash purses and/or scholarships are offered, the organizer must state the amount in all advertisements as follows:

22.1. General announcements require only an over-all amount to be stated.

- 22.2. A breakdown by individual events shall be mailed to all the competitors who enter.
- 22.3. Minimum criteria for Professional Championships: at least R 8,000 in total Prize Money must be awarded for each separate Championship Division.
- 22.4. Minimum Criteria for Professional Championships: all finalists through sixth place must receive Prize Money.

### **23. ENTRY FORMS:**

The organizer shall provide competitors with an entry Form which, in addition to the published statements previously mentioned, includes space for the name and address of each partner and their current SADF registration numbers. For juveniles and juniors, the consent signature of a parent or guardian must also be obtained.

### **24. SADF OBSERVER:**

This will be an Official appointed by the Competitive Dance Committee and shall be a full time professional teacher or dancer. The Observer's name is to be printed in the program and is to be announced at every session. The SADF Observer is to be available to the organizer and give every assistance he can. The observer should ensure that all professionals participating in the event are currently registered with the SADF. He will also be responsible for submitting a report on the prescribed general form, giving details of the overall conduct of the event in general. A copy of this report must be sent within ten (10) days to the Competitive Dance Committee and Organizer. The organizer shall supply two tickets to the Official Observer, if the Observer is not already participating in the event.

- a. The Competitive Dance Committee will appoint two Observers for competitions with over 4,000 entries or that extend over a period of four or more days.
- b. The observer appointed by the Competitive Dance Committee cannot be an official serving in the capacity of Compeer at that event.
- c. SADF registered organizers may not publish advertising from non-registered competitive events, nor may they display posters, etc, advertising such non-registered competitive events.

### **D. CONDUCT OF COMPETITION**

The Organizer is responsible for observance of the following:

- 25. The Organizer shall draw up a timetable and make it available to all competitors prior to the competition. The organizer is responsible for adhering accurately to this timetable so that the individual events do not start more than thirty (30) minutes earlier nor run more than thirty (30) minutes later than the scheduled time. The first event of the day shall not start ahead of the scheduled time. Organizers must appoint all adjudicating panels before the event commences, and these panels should be strictly adhered to except in cases of emergency.
- 26. The Organizer shall arrange for suitable and separate changing room facilities for male and female competitors.
- 27. The Organizer is required to adhere to all categories, dances and levels specified in his promotional material. The Organizer is also responsible for enforcement of all SADF rules regarding Syllabus and/or Dress, particularly for the "Pro/Am, Juvenile, Junior and Youth" categories as well as applying penalty marks for infractions.
  - 27.1. The penalties for infractions (syllabus, lifts, etc) will be as follows:
    - \* Early round violation - A warning from the Chairman of Judges.
    - \* Subsequent round violation - All recalls or marks for that dance erased.
    - \* Final round violation - Marked last in that dance.
- 28. No Competing Professional or Pro/Am Teacher shall be permitted to dance unless registered with the SADF. No Juvenile, Junior, Youth, Adult, Senior or Master Amateur competitor shall be permitted to compete unless registered with the SADF.
- 29. No Judge, Scrutineer, Registrar, Compeer or Music Director shall officiate unless registered with the SADF.
- 30. At least two (2) couples must participate in any featured event for it to be accepted as a bona-fide competition. For Championship Competitions, at least three (3) couples must participate.
- 31. In events where only one couple is entered the following are offered as guidelines:
  - 31.1. When the event is a one dance event and the category is at medallist level, the judges may adjudicate the couple against an accepted standard and the couple's placement be determined by majority opinion of the judges.

- 31.2. When the event is a multiple dance event, i.e. two or three dances, each dance may be treated as in (a) above with the overall placement determined by the overall judges' marks. Alternatively, the organizer may choose to allow the couple to dance without evaluation and automatically award the couple first place.
32. During the same competition session in all professional and "championship amateur" competitions an intermission of not less than twenty (20) minutes, nor in the absence of reasonable circumstances, not more than sixty (60) minutes must be granted to couples in between rounds. It is recommended that for other multi-dance amateur and Pro/Am competitions that an intermission of five (5) minutes per dance (up to twenty minutes total) be granted.
33. The order to be danced in all Theatre Arts/Cabaret Divisions shall be determined by draw. A Professional competitor can only dance one solo entry. Couples must dance the same Theatrical/Cabaret program for all rounds of the competition.
34. In all SADF sanctioned events, the Skating System of score evaluation shall be used, with the exception of Formation Teams and Team Matches, which may be judged on a cumulative point system. The use of the Repechage call back system is not permitted.
35. Each Judge shall mark and sign a score card for each heat adjudicated. The organizer shall appoint a Steward who shall be responsible for collecting the judges' score cards and delivering them to the Scrutineer.
36. For Open Amateur, Rising Star Professional and Open Professional events the length of music must be as follows:
- 36.1. Other than for the International Style Viennese Waltz and Paso Doble the music shall be played for a minimum of one minute and thirty seconds to a maximum of two minutes (1:30 - 2:00).
- 36.2. In the International Style Viennese Waltz the music shall be played for a minimum of one minute and fifteen seconds to a maximum of one minute and thirty seconds (1:15 - 1:30).
- 36.3. In the International Style Paso Doble the complete song must be played in the final round (2:05).
37. Only the Chairman of Judges and Scrutineer shall have access to the marks until the end of the competition.
38. Master scrutineer sheets, or copies, shall be publicly posted in a conveniently accessible area, for public inspection, only after they have been certified correct by the Scrutineer and Chairman of Judges, and immediately after the results have been announced and the prizes awarded.
39. Before the marks are posted the Master Scrutineer Sheets should be certified by the Scrutineer and Chairman of Judges.
40. Advertised professional purse awards must be presented on the day of the event.
41. No smoking will be allowed in the ballroom or any designated competitor assembly area at any time.
42. SADF recognizes that competition/championship organizers own the television and/or video rights to their events.
43. The SADF official observer must be satisfied that all competitors are registered.
44. At all SADF events, the organizers, judges, masters of ceremonies (compere), scrutineers and demonstrators are not permitted to compete in any competition. In the event a "show" is produced featuring dancers who have competed that weekend, no judges or scrutineers may participate in any way in the production of or performance related to that show, other than a special appearance in the show that would not require them to interact with competitors during the show preparations. Alternatively, a "show" may be comprised of judges and/or scrutineers and any other performers who have not competed that weekend in any event.
45. Floors for Competitions must be a minimum of 60 feet long and a minimum of 36 feet wide, or 2,160 square feet. Floors for Championship events must be a minimum of 66 feet long and a minimum of 42 feet wide.
46. Organizers must pay all officials for services rendered, at that event, before the end of the last session on the last day or as per contractual agreement.
47. Unless prior agreement is made with the organizer and/or Chairman of Judges, all officials and adjudicators must be available until the conclusion of the competition as stated in the program of events.
48. If organizers wish to use penalty judges at their event, it is recommended that they engage a separate judge or advise current judges in advance and make sure that penalty judges are allowed the same breaks as other judges. Penalty judges should have adequate knowledge of the SADF organizational syllabi.
49. If organizers wish to add other styles of dance during their event, then all SADF Rules must be adhered to in regards to length of music, skating system, and all other applicable rules.
50. In the event a couple is entered in Rising Star and Championship events in the same style on the same weekend, at the same event, and the Championship division is held prior to the Rising Star, such couple on winning the Championship division will remain eligible to dance the Rising Star division at that event.
51. To ensure that the competitors of an SADF event receive an "elegant" presentation of awards, it is recommended that awards be presented after each level of competition, making sure that the Compeers speaks clearly. All awards must be presented no later than the conclusion of each session.

52. In all competition rounds (excluding cabaret, formation team and team matches) all couples in each heat, including the final, must dance against each other concurrently. Organizers who wish to follow an alternate format may refer to the "Show Dance" rules. However, any organizer who wishes to follow the Show Dance rules (or any other format) must apply in writing and in advance for permission from the Competitive Dance Committee.
53. An on-deck area for competitors is required for championships and strongly recommended for competitions. It is further recommended that an on-deck captain be provided during sessions with a large number of entries and/or heats.
54. Once a final round commences, if it becomes necessary for a couple to withdraw from the competition (due to injury or illness) then that couple will be awarded last place for any dances in which they did not dance.
55. If a couple withdraws from a competition after any round and before the commencement of the next round, then the chairman may at his discretion replace this couple with the next eligible couple.
56. Organizers who anticipate that their events will be video taped with the intent of distribution to television must clearly outline in their publicity whether the event has actually been contracted to appear on television or if the filming is being done "with the intent" of being placed on television.
57. In Pro/Am events where "multiple competitions" are danced at the same time, no more than eight (8) couples may be judged at the same time.
  - 57.1. Organizers are allowed to "split" the dance floor into two or more "ballrooms", in which case each panel of judges can adjudicate a maximum of 8 couples at the same time.
  - 57.2. When the dance floor is split for Pro/Am events no "ballroom" may be smaller than 1,080 square feet.
  - 57.3. If a couple registers late for a Pro/Am event or changes their entry and the number of couples on the floor would exceed eight (8) then up to ten (10) couples may be placed on the floor provided at least two of the entries are uncontested.
58. For all Major Championships conducted at SADF events:
  - 58.1. Adjudicators must be published in advance.
  - 58.2. Professional grand championships prize money must be awarded to all participating couples.
59. In the "Theatrical" dance category lifts are allowed for no more than 50% of the number of measures of music. There is no restriction for the "Cabaret" Category.
60. In a "Ten-Dance" Competition each dance shall be a separate competition. The skating system of scrutineering shall be applied to all ten dances together to determine the winner. The number of call-backs from the Semi-final (and Quarter-final if necessary) shall be used to determine placements for couples not making the finals.
61. In the event that a Ten-Dance result is determined as part of two separate events where some couples are not doing all ten dances, the couples doing only one style will be removed from the final placements in each style and the placements for the ten-Dance couples shall be determined with respect to each other.
62. It is recommended that a "Good Samaritan" kit be available at all Competitions.
63. When scholarships are presented at SADF events the terms of these scholarships should be clearly stated by the organizer in writing.
64. In Pro/Am nine-dance or ten-dance championships the Student Dancer must be partnered by the same professional for both events involved in that particular championship.
65. Confirmation that all amateur and professional dancers competing at their event are currently registered with the SADF.
  - 65.1. If any amateur or professional dancers are not currently registered with the SADF then the Competition Organizer is responsible to collect the appropriate registration fee(s), plus an additional 50% surcharge. These registrations must be forwarded to the SADF National Registrar within ten (10) days following the conclusion of the competition.
  - 65.2. Any organizer who is found negligent in the collection of SADF registration fees may be subject to loss of SADF sanction for further events, and/or loss of Championship Status (if a Championship).
66. Competitors and officials are not permitted to give media interviews at any time during a competitive round in which they are taking part.

END